

Board of Directors  
Regular Quarterly Meeting  
West Los Angeles College  
Foundation  
June 1, 2021

MINUTES

Present: Caroline Kelly, Erik Moreno, Tony Berbiglia, Sapna Shah, Kim Araceli Cole, Etheredge, John Nachbar, and Etelvina De La Torre

Absent: James M. Limbaugh, Ph.D., Albert Vera, Jr., and Scott Combest

Guest: Patti Montemer

The meeting was called to order at 5:04 p.m. by C. Kelly who welcomed everyone.

No public comment.

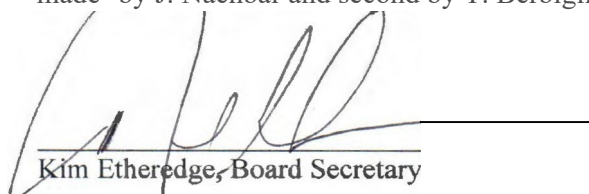
The board reviewed and approved the minutes of the March 9, 2021. The motion was made by J. Nachbar and second by E. Moreno. The motion carried unanimously.

The financial statements for the period July 1, 2020-April 30, 2021, were discussed and reviewed. P. Montemer will provide a year-to-year comparison at the next meeting. S. Shah suggested identifying the revenue by type (i.e. individual, corporate, and foundation) and new or recurring. T. Berbiglia will work with staff to help define categories for the various line items and aggregate as deemed necessary by the next board meeting. The board then agreed to retain Hughes Business Solutions Inc., to conduct the external audit for the period ending June 30, 2021. The motion was made by T. Berbiglia and second by E. Moreno. The motion carried unanimously.

The board nominated and approved Dr. Linda Rose and Mike Harriel to join the Board of Directors. The motion was made by A. Cole and second by S. Shah. The motion carried unanimously. Discussion then centered around fundraising for the upcoming fiscal year, including holding two special events. The first event to highlight the two new buildings on campus (March 2022) and the second in 2023 to commemorate the 50<sup>th</sup> anniversary of the Foundation. Planning for the event includes identifying possible honorees, developing sponsorship levels, and creating a fundraising ad hoc committee. In this fiscal year, two of the proposals that were submitted in support of the Black Student Union (BSU) were declined. Our greatest opportunity for raising much needed funds in support of our students and college priorities rests with individual giving and developing a strong annual fund program. It is imperative to cultivate staff, faculty, and alumni.

Announcements: Board Officer elections will take place at the July 13, 2021 annual board meeting.

There being no more business before the board, the meeting was adjourned at 6:20 p.m. The motion was made by J. Nachbar and second by T. Berbiglia.



Kim Etheredge, Board Secretary